

Public Accounts Committee Record of (Electronic) Meeting

Date: 26th June 2018

Present	Senator Sarah Ferguson, Chairman Deputy Carina Alves Deputy Rowland Huelin Connétable John Le Bailly
Apologies	
Absent	
In attendance	Karen McConnell, Comptroller and Auditor General (C&AG) Caro Tomlinson, PAC Officer

Agenda matter	Action
<p>1. Welcome to new Member</p> <p>The Committee welcomed Connétable John Le Bailly who was appointed to the PAC at the States sitting of 26th June 2018. It noted that although the Committee could form a quorum with four States Members, it would require the appointment of up to three non-States members for it to be fully constituted in accordance with Standing Orders. The Committee noted that independent members were currently being sought via social and traditional media.</p>	
<p>2. Declaration of interests</p> <p>The Committee noted the requirements set out in the Code of Practice with regard to declaration of interests.</p> <p>No general conflicts of interest were declared although members agreed to revisit the issue for specific reviews. It was also noted that the members might be conflicted if they were to join policy boards (established for the purpose of influencing policy decisions) while they were privy to scrutinising the implementation of policy in keeping with the PAC's remit. The Officer agreed to seek further clarification.</p>	CT
<p>3. Procedural and administrative matters</p> <p>The Committee, having considered its remit and working practices, agreed the following:</p> <ul style="list-style-type: none"> • It would meet every two weeks on Monday afternoons (1pm-4pm) preceding the Tuesday States' sitting. • A Vice-Chairman should be appointed. • It would undertake hearings in public, unless in exceptional circumstances. • The PAC Officer would advise witnesses of the broad subject areas which are likely to be covered in public hearings. • In principle, all written evidence received by the Committee would be published on the States Assembly website. • Submissions would be treated in accordance with data protection legislation. • The following matters would be delegated to the Chairman's discretion: <ol style="list-style-type: none"> (1) Engaging in correspondence of a routine nature; (2) Amending the timing of Committee meetings, where necessary; and 	

(3) Authorising the issue of press notices about forthcoming sessions, new inquiries and reports.	
<p>4. Accessing Scrutiny information</p> <p>The Committee noted the arrangements for sharing and storing information via SharePoint and agreed that future meetings should be paperless.</p>	
<p>5. Member training</p> <p>The Committee noted that training would be ongoing, and expressed interest in attending Westminster and a smaller jurisdiction as part of that programme.</p>	
<p>6. Future work programme</p> <p>The Committee, having regard to the previous PAC's legacy report, considered a draft work programme and agreed to give further consideration to future reviews before the next PAC meeting of 9th July 2018. It also agreed to introduce quarterly hearings with the Chief Executive and/or the Treasurer.</p>	CT
<p>7. Comptroller and Auditor General (C&AG)</p> <p>The Committee received an update on the C&AG audit plan and noted project specifications on the States of Jersey Development Company and a follow-up review of Community and Social Services, with particular emphasis on care for vulnerable adults. The Chairman advised she was a member of Age Concern, however the C&AG assured the Committee that the review was unlikely to report on areas which would cause a conflict of interest.</p>	
<p>8. C&AG Report on Operational Land and Buildings</p> <p>The Committee noted the recent publication of the report by the C&AG, and requested the Chief Executive to provide an Executive Response to the report by 1st August 2018. The Committee expected the Executive Response to include which recommendations were approved, which were rejected (with reasons given) and how and when the accepted recommendations would be implemented.</p>	CT
<p>9. Executive Responses to C&AG and PAC Reports</p> <p>The Committee noted the Executive Response to the C&AG's Report on Risk Management and agreed to give it further consideration at its next meeting, before publishing it on the Scrutiny website.</p> <p>The Committee also noted that the response had been extremely late and an Executive Response to the C&AG's Report on Decision Making on the Future Hospital site, had still not been received. It agreed this was unacceptable and the Chairman would write an email to the Chief Executive expressing her concern.</p>	CT
<p>10. Next Meeting</p> <p>The Committee agreed its next meeting would take place on 9th July 2018 at 1pm in the Blampied room, States Building.</p>	